

**NACOGDOCHES COUNTY HOSPITAL DISTRICT
SPECIAL BOARD MEETING
ON TUESDAY MARCH 5, 2024 @ 5:15 P.M.
NACOGDOCHES MEMORIAL HOSPITAL
1204 N. MOUND STREET
AUXILIARY CONFERENCE CENTER**

MINUTES

BOARD IN ATTENDANCE:

Lisa King, President
Sean Hightower, Vice-President
John McLaren
Wesley R. McKnight
Justin Sowell
David Schaefer

ABSENT:

John Sparks

ALSO IN ATTENDANCE:

Lynn Lindsey, NCHD Administrator
Rhonda McCabe, COA
Scott Skelton, Legal Counsel
Holli Blaze, Legal Counsel
Wade Blake, EMT-P, EMS Manager
Ella Nobles, NCHD Operations Manager

I. Call to Order: Lisa King, President, called the meeting to order @ 5:20 p.m.

- Citizens Communications: No one commented from the audience.

II. Action And Purchase Requests

A. Appointment of Administrator for Nacogdoches Memorial Hospital – Lisa King- Motion made by Sean Hightower to take item II.A. into executive session for discussion. Motion seconded by Westley McKnight. Motion carried.

B. Delegate Purchasing Authority: Giving the hospital administrator the authority to do business concerning goods, services, and contracts – Lisa King- Motion made by Sean Hightower to table item II.B. until after executive session. Motion seconded by Westley McKnight. Motion carried.

- C. Discuss New DBA Status – Ms. Lindsey** discussed with the board the new DBA status. The DBA would let our vendors know that we are a new entity. The DBA, Nacogdoches County Hospital District dba NCHD Memorial Hospital, is strictly for our vendors to distinguish between prior Memorial Hospital accounts and new accounts as we move forward. The new DBA will be filed at the county clerk's office. The new W-9 will be for NCHD Memorial Hospital. No action required.
- D. Adopt Administrative Policies & Procedures- Lynn Lindsey:** Ms. Lindsey is requesting that the board adopt the Administrative Policies & Procedures of Lion Star with the exclusions of keeping the Districts HR policies, and there will be a few exceptions. Motion Made by John McLaren to adopt the policies and procedures as written. Motion seconded made by Sean Hightower. Motion carried. No action required.
- E. Adopt Quality Committee Policies & Procedures- Lynn Lindsey:** Ms. Lindsey is requesting that the board accept Lion Star Quality Committee Policies & Procedures. Motion made by John McLaren to adopt the quality policies & procedures as written. Motion seconded by Wesley McKnight. Motion carried.
- F. Contracts & Agreements**
- 1. Emergency Staffing Solutions- Rhonda McCabe:** Ms. McCabe presented the Emergency Staffing Solution Agreement to the board for just the ER group for approval. Motion made to approve by Sean Hightower and seconded by John McLaren. Motion carried.
 - 2. Young Anesthesia Group-Rhonda McCabe:** Ms. McCabe presented the Young Anesthesia Group to the board for approval. Motion made by John McLaren and seconded by West McKnight. Motion carried.
 - 3. Medygate Inc.-Rhonda McCabe:** Ms. McCabe asked the board to table the Medygate Inc. agreement. Motion by Sean Hightower to table agreement. Motion seconded by Westley McKnight. Motion carried.

III. Executive Administrative Report-Lynn Lindsey:

- HHSC recoupment of Medicaid payments. Ms. Lindsey had a meeting with HHSC and was able to work out a payment plan. Also, during the meeting, findings showed other grants available by the State Office of Ruel Programs that we can apply for. No action was required.
- Reading of a letter from the Dr. Keith Yarbrough, Mayor of Garrison Texas. No action was required.
- Ms. Lindsey offered thanks to the NCHD Board of Director for their commitment and dedication to the Nacogdoches County community, administration and employees. No action was required.
- Lisa King, in closing, offered thanks to administration and employees for their dedication and expressed her gladness in moving forward. No action was required.

IV. CONVENE TO EXECUTIVE SESSION FOR THE FOLLOWING

- Consultation with Legal Counsel Regarding Pending or Contemplated Litigation under Tex. Govt. Code §551.071
- Deliberate the Appointment, Employment and Duties of an Employee under Tex. Govt. Code §551.074
- Deliberation of the provision of healthcare services under Tex. Govt. §Code 551.085

V. Convene to Executive Session @ 5:32 p.m.

VI. Returned to Open Session @ 6:27 p.m. with items II. A and II.B. for approval.

II.A. Appointment of Administrator for Nacogdoches Memorial Hospital-Motion made by John McLaren to employ Rhonda McCabe as CEO of Nacogdoches Memorial Hospital. Motion seconded by Westly McKnight. Motion carried.

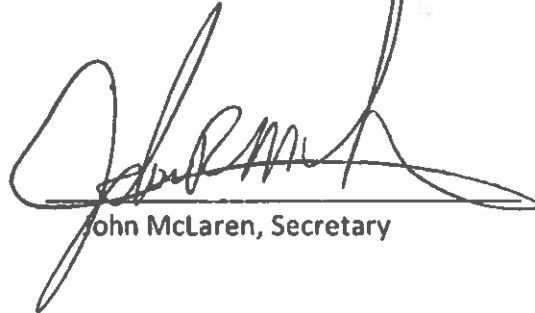
II.B. Delegate Purchasing Authority: Giving the hospital administrator the authority to do business concerning goods, services, and contracts. Motion Made by West McKnight to give Lynn Lindsey the authority to make purchases up to \$50,000.00 without board approval. Motion seconded by Justin Sowell. Motion carried.

In addition to II.B. Scott Skelton, Legal Counsel, asked for the board approval that when the APA is ready, Lynn Lindsey can sign it. Motion was made by Sean Hightower and seconded by Justin Sowell. Motion carried.

VII. Adjourned @ 6:28 p.m.



Lisa King, President



John McLaren, Secretary