REGULAR MEETING OF
THE BOARD OF DIRECTORS
NACOGDOCHES COUNTY HOSPITAL DISTRICT
December 17, 2024 @ 5:15 P.M.

Minutes

IN ATTENDANCE:
David Schaefer, Vice-President
John McLaren, Secretary
John Sparks
Justin B. Sowell
Rikki Leigh Willoughby

MEDICAL STAFF
Ahammed Hashim, M.D.

ABSENT
Philip Blackburn, President

ALSO IN ATTENDANCE:
Rhonda McCabe, CEO
Lynn Lindsey, CFO
Stacy Garcia, VP Clinical Operations / CNO
Cindi Reynolds-Huber, CPHRM, CPCS
Scott Skelton, Legal Counsel
Holli Baze, Legal Counsel
Ella B. Nobles

1. **CALL TO ORDER:** David Schaefer, Vice-President called the regularly scheduled board meeting to order at 5:15 p.m.

2. **WELCOME VISITORS:** David Schafer welcomed all the visitors.

COMMENTS FROM THE AUDIENCE

Public comments on any topic at regular monthly Board meetings is encouraged. Individuals who wish to speak during the public comment portion of the meeting must sign in before the meeting.

- Allen Micheletti expressed his concerns to the board regarding Item 4. and submitted a list of comments /questions for consideration

3. ADMINISTRATIVE REPORTS- INFORMATION ONLY

4.1 Report from Chief Executive Officer:

Ms. McCabe presented the CEO report to the board, noting the following highlights:

- Michelle Key was wished success in her new role at the ETCH Clinic, she will be greatly missed.
- The Geri Psych Unit is scheduled to reopen on April 1, 2025.
- Ms. McCabe extended gratitude to the Nacogdoches Memorial Hospital Employee Engagement Committee for their contributions to holiday activities, recognizing Sylvia Thompson, Honey Casey, Katrina Howard, Sherry Cheever, and Anne Ellis for their efforts.
- Plans to staff the front desk with a volunteer or part-time employee were shared, aimed at improving front lobby efficiency.

Board Calendar: The next board meeting is scheduled for Tuesday, January 28, 2025, at 5:15 p.m.

4.2 Report on Quality:

Stacy Garcia presented the Quality Report, covering the following topics:

- Performance improvement activities, including admission medication reconciliation, oxygen rounding audits, crash reports for FY2025, H&P compliance percentages, trauma designation for both nursing and physicians, and infection control outcomes.
- HCAHPS quarterly scores for FY2023 through FY2025, along with patient comments.

No action was taken.

4.3 Report on Compliance:

- Cindi Reynolds will present the Compliance Report during the Executive Session.

4.4 Report for CFO:

Lynn Lindsey presented the financial reports, highlighting:

- December 4, 2024, Pension Review Board meeting regarding the Defined Pension.
- A letter from the Pension Review Board requesting responses to specific questions by January 3, 2025.

4. DISCUSSION AND POSSIBLE BOARD APPROVAL OF CONSENT AGENDA

Any board member may request that any, or all, of the items on the consent agenda be removed and considered as a separate item. If no such request is made, all items on the consent agenda may be approved by single action.

4.1 Minutes of November 19, 2024 Meeting
4.2 CFO's Financial Reports
4.3 Annual Renewal of Automobile Insurance
4.4 Updated Policy on Patient Identification

Motion was made by John McLaren to approve the Consent Agenda items 5.1, 5.2, 5.3, and 5.4. The motion was seconded by John Sparks and board approved.

5. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION, UPDATE, DELIBERATION, ACTINS, AND/OR POSSIBLE APPROVAL.

5.1 Request for Approval of Medical Staff Appointments and Privileges: Motion was made by Justin Sowell to approve November and December Medical Staff Appointments, Privileges and Policies and Procedures. The motion was seconded by John McLaren and the board approved.

6. DISCUSSION AND POTENTIAL APPROVAL OF AMENDED CHARTER FOR BOARD RETIREMENT COMMITTEE. Motion was made by John McLaren to approve the Amended Charter for Board Retirement Committee. The motion was seconded by John Sparks and the board approved.

7. **DISCUSSION AND POTENTIAL APPROVAL OF PATHOLOGY CONTRACT WITH WOODLANDS HEIGHTS PATHOLOGY AND LUFKIN PATHOLOGY ASSOCIATES –** Motion made by John McLaren to approve Pathology contract with Woodlands Heights Pathology and Lufkin Pathology Associates. Motion was seconded by Rikki Leigh Willoughby and the board approved.

8. **DISCUSSION AND POTENTIAL APPOVAL OF CONTRACT WITH STERICYCLE –** No action was taken at this time. The details of the contract need to be addressed, and the contract will be brought back to the January board meeting.

9. **DISCUSSION AND POTENTIAL APPROVAL OF CONTRACT WITH LIVITY HEALTHCARE, LLC –** John McLaren made a motion to approve the contract with Livity Healthcare LLC, contingent upon the completion of final legal negotiations. The motion was seconded by John Sparks and the board approved.

10. **DISCUSSION AND POTENTIAL APPROVAL OF RESOLUTION DELEGATING AUTHORITY TO ADMINISTRATOR FOR SERVICES AND EQUIPMENT CONTRACTS UP TO $50,000 TOTAL VALUE –** Motion made by Rikki Leigh Willoughby to approve Resolution Delegating Authority to Administrator for Services and Equipment contracts up to $50,000. The motion was seconded by John McLaren and the board approved.

11. **CLOSED SESSION: Adjourned to Closed Session at 5:55 P.M.**

    11.1 Tex. Gov't Code §551.071, .129 (consultation with attorney)
    11.2 Tex. Gov't Code §551.072 (deliberation on issues with real property)
    11.3 Tex. Gov't Code §551.074 (deliberation on personnel matters)
    11.4 Tex. Gov't Code §551.076, .089 (deliberation on security issues)
    11.5 Tex. Gov't Code §551.078, .0785 (deliberation involving confidential patient medical records)
    11.6 Tex. Gov't Code §551.085 (deliberation on contract negotiations for services or product lines and relating to a proposed new service or product line)
    11.7 Tex. Health & Safety Code §161.031, .032 (disclosure of medical information and peer review)

OPEN SESSION ENDED AT 7:25 P.M.

12. BOARD REQUEST FOR NEW INFORMATION AND/OR REPORTS

An individual Board member may request a report or new information in a regular board meeting by majority vote of the Board. No request was made.

13. ADJOURNMENT: Motion made by Justin Sowell to adjourn the meeting motion seconded by John Sparks and the board approved. Adjourned @ 7:26 P.M.

David Schaefer, Vice- President

Justin Sowell, Board Member