

**REGULAR MEETING OF
THE BOARD OF DIRECTORS
NACOGDOCHES COUNTY HOSPITAL DISTRICT
May 17, 2022 @ 5:15 P.M.**

IN ATTENDANCE:

Lisa King, President
Sean Hightower, Vice-President
Fred Groover (left the meeting @ 5:35 p.m.)
Justin Sowell
Wesley McKnight
John McLaren

ABSENT:

Ryan Head, M.D., Secretary

ALSO IN ATTENDANCE:

Lynn Lindsey, Administrator (call-in)
Ella B. Nobles, Operation Manager / Director of Foundation Services
Wade Blake, EMS Manager
Jerry Baker, Legal Counsel

- I. **CALL TO ORDER:** Lisa King called the regular scheduled board meeting to order at 5:15 p.m.
- II. **APPROVAL OF MINUTES:** Motion was made by Sean Hightower, to approve April 27, 2022 board minutes. Motion was seconded by Justin Sowell. Motion carried.
- III. **CITIZENS COMMUNICATION: None**
- IV. **EMPLOYEE BENEFIT PROPOSAL – BXS INSURANCE:** Jeff Summers-Mr. Summers presented the Employee Benefits Proposal for July 1, 2022 thru June 30, 2023. Motion to approve made by Sean Hightower and seconded by John McLaren. Motion carried five to one. Wesley McKnight abstained from voting.

Mr. Summers also spoke to the IRS letter that the Nacogdoches County Hospital District received. IRS proposed a penalty of \$1,220,814 for Employee Shared Responsibility payment. BXS Insurance has a division that will respond to this letter.

- V. **AMBULANCE COMMITTEE – Wade Blake: Mr. Blake:** Mr. Blake presented the Ambulance Committee report. Mr. Blake reported as followed: bids needed for the

Durst St. parking Lot, purchase of EMS Bike No.2 for the Blueberry festival, D-track trailer, vent donation from Temple, Dispatch Demo (3-contract), Medical Director of EMS contract will end August 31, 2022, wheel-chair van has been making transfer for Willow brook nursing still in need for a driver.

EMS would like to extend a "Thank You" Clear Springs, Sonic, Whataburger, Cotton Patch, Chic-fi-A and Fredonia Hotel for donations for EMS week.

VI. NACOGDOCHES COUNTY HEALTHCARE FOUNDATION – Ella B. Nobles : Ms. Nobles

- Nacogdoches County Healthcare Foundation has voted Sean Hightower as President, Rhonda McCabe Financial Secretary, Lynn Lindsey Administrator and Ella B. Nobles Director.
- Sean Hightower discussed financial report and Investments.
- Rhonda McCabe presented the year ended 12/31/2022 budget with assets cash, total assets, liabilities, total liabilities and fund balances. Ms. McCabe was asked to complete two more for the next two years. Approved
- Sean Hightower presented the new by-laws for Nacogdoches County Healthcare with changes to page two section 3.02 lines 3 and four. Approved
- New Bank account to reflect "Nacogdoches County Healthcare" Lynn Lindsey, Administrator and Ella B. Nobles, Director as account signers. Approved. Foundation board also approved debit card to reflect account with \$3,500. spending limitation monthly.
- NCHB Foundation discussed how fund would be spent and divided in the new account. Rhonda McCabe reached out to BKD to advice in the legal part of separation of funds and it was no legal reason it could not be done.
- Old Funds
 - Indigent Care / We Care packet for the ER and gas vouchers
 - Continued support for EMS
 - Needs of the NMH building
- New Funds
 - Lunch for employees as reflected by budget / Be Bless BBQ, Chambers BBQ considered. New Foundation can also offer support to Medical Center Staff.
 - Employee Assistance with life challenges.
 - Donations to support other Foundations & Community efforts

VII. ACTION AND PURCHASE REQUESTS

A. Results of Operations-Lynn Lindsey: Ms. Lindsey presented the Results of Operations as it stands to the board. Motion to approve Results of Operations made by Sean Hightower and seconded by Justin Sowell. Motion carried.

B. Contracts & Agreements

1. **Investigation Service Agreement – James & Hightower: Jerry Baker -Mr.** Baker presented the Investigation Service Agreement. This agreement will allow participates through the education program to have a background check including family and criminal the cost is considerably low, per test proximally \$3.00. Due to Sean Hightower is currently a board member and Affidavit has been signed and available for review. Motion made by John McLaren and seconded by Justin Sowell. Motion carried five to one. Sean Hightower recused himself from voting due to conflict of interest.

VIII. EMS POLICIES & PROCEDURES-Jerry Baker: Mr. Baker presented EMS Policies & Procedures items No. 2010 thru No. 3015: Motion made by Sean Hightower to approve all Policies & Procedures. Motion seconded by Justin Sowell. Motion carried.

1. No. 2010: Medication At Work
2. No. 2011: Job Injury / Fluid Exposure
3. No. 2012: Suspected Substance Abuse By Personnel
4. No. 2014: Tobacco/Vaping Use Policy
5. No. 2016: Cellular Phone Usage Policy
6. No. 3002: Communication
7. No. 3004: Active Shooter and Code Silver
8. No. 3005: Media Relations
9. No. 3014: PRN Personnel
10. No. 3015: Running Board

IX. EXECUTIVE ADMINISTRATIVE REPORTS

A. Administrator Report / Board Calendar- Lynn Lindsey: Ms. Lindsey presented the Administrator Report as followed: IRS deadline made by May 17, 2022 as requested. Public Information request sent. Budget hearing will be presented in the June 2022 regular board meeting. Legal Notice advertisement for bids for the Cushing building listed for the next two weeks.

- **Board Calendar as followed:**

- Finance & Facility Committee meeting Thursday, June 23, 2022 @ 1:30 p.m.
- Regular Board meeting Tuesday, June 28, 2022 @ 5:15 p.m.

X. CONVENE TO EXECUTIVE SESSION FOR THE FOLLOWING:

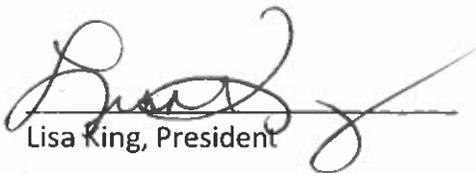
- Consultation with Legal Counsel Regarding Pending or Contemplated Litigation under Tex. Govt. Code §551.071
- Deliberate the Appointment, Employment and Duties of an Employee under Tex. Govt. Code §551.074
- Deliberation of the provision of healthcare services under Tex. Govt. §Code 51.085

XI. Regular Board meeting adjourned @ 6:11 p.m.

XII. Executive Session @ 6:16 p.m.

XIII. Returned to Open Session @ 6:54 p.m.

XIV. Adjourned @ 6: 54 p.m.



Lisa King, President



Sean Hightower, Vice-President