

MEMORANDUM OF  
THE BOARD OF DIRECTORS  
NACOGDOCHES COUNTY HOSPITAL DISTRICT  
MAY 21, 2019 @ 5:00 P.M.

**IN ATTENDANCE:**

Anita Kite, President  
Patrick Kuhns, Vice-President  
Ryan Head, M.D., Secretary  
**H. Farrar Bentley**  
Lisa King  
James Stockman

**ABSENT:**

Sean Hightower

**ALSO IN ATTENDANCE:**

Gary L. Stokes, Interim CEO  
Rhonda McCabe, CFO  
Kristine Sutton, CNO  
Noella Crayton, CCO  
Edwin Ferren, M.D., CMO  
Richard Wallace, Administrator  
Jerry Baker, Legal Counsel  
Deborah Williamson, DYKEMA  
Ella Nobles, Executive Assistant

**I. CALL TO ORDER:** Anita Kite called the regular scheduled Board meeting to order at 5:04 p.m.

**II. APPROVAL OF MINUTES:** Motion was made by Farrar Bentley to approve changes to the minutes and seconded by James Stockman. Motion carried unanimously.

**III. CITIZENS COMMUNICATION:** No Citizens signed in to speak.

**"WOW MOMENT OF THE MONTH RECOGNITION":** Hannah Atkinson presented The Wow Moment for the month. The WOW moment is a duty performed outside of the normal duties.

The WOW moment this month recognized Bevin Stokes Townsend for saving lives on a flight from Las Vegas.

**“SPECIAL STAFF RECOGNITION FOR A JOB WELL DONE”**: Lisa King presented the Staff Recognition award to Dominique Burk and Yolanda Menefee who was also recognized for outstanding patient care needs.

**IV. BOARD EDUCATION-** Kristin Sutton introduced Toyia Urbaniak, the Director of the Cecil R. Bomar Rehabilitation Center. The presentation was very educational and well presented.

**V. MEDICAL STAFF REPORTS- Ed Ferren:** Dr. Ferren presented the Medical Staff report that was approved by the Credentials Committee Tuesday, May 14, 2019 and Medical Executive Committee Tuesday May 21, 2019. Recommendations, six reappointments and two withdrawals were brought to the Board for approval. Motion to accept medical staff recommendations made by Ryan Head M.D. and seconded by Lisa King. Motion carried unanimously.

**VI. NMH Fifth Annual Golf Tourney Fund-Raiser-** Katy Crawford, Director of the NMH Foundation. Katy announces results of the Golf Tournament. Cardiac rehab was the benefactors of this year's tournament. 65 golfers played in this year's tournament. ESS and HCC, Dr. and Mrs. Ferren, Dykema, James Stockman, Ryan Head, Patrick Kuhns, Anita Kite, Sean Hightower, Dr. Huggins, and Dr. Smith were all sponsors of the event. 41 volunteers worked the event. Katy announced placements of teams as well. Cardiac rehab was awarded a check of \$23,310.73. Plans were made for May 1, 2020 for next year's tournament.

## **VII. ACTION AND PURCHASE REQUESTS**

**A. Results of Operations- Rhonda McCabe:** Ms. McCabe presented the Results of Operations to the Board. Ms. McCabe reviewed the results of operations from April. There were 314 admissions and 32 rehab admissions. 59 births compared to 43 in March. 91 GI procedures for the month, compared to 68 last month. Cath lab procedures were at 118 for the month. ER visits were 2,041, compared to 2,077 last month. Admissions by payer were 136 Medicare, 66 Medicaid, 48 managed care, and self-pay was at 32. Average length of stay is at 4.7. Days unbilled were right at five. Patient collections for the month were at \$5.6 million. Gross revenue charges were \$24.5 million, and it was the first month of two with no IGT payments. Motion to approve Results of Operations made Patrick Kuhns and seconded by Lisa King. Motion carried unanimously.

Ms. McCabe also stated that NMH enrolled in and is participating in year three of the QIPP program.

**B. Compliance Committee Report-Noella Crayton:** Ms. Crayton presented the Compliance report. Last week was the first quarter review of hospital leadership compliance committee meeting. In that meeting, health-screening training was at 97.5% (one employee missed their second training) and compliance target was at 95%. Our target was met for compliance. Exit interviews have improved from last year. The admitting department had their highest numbers in compliance since Noella started the auditing process. We have not yet heard back from the OIG. Ms. Crayton's will be continued in Executive Session.

**C. Contracts & Agreements**

1. **Dr. Moreira Employment Agreement - Richard Wallace:** Requested this item be move to executive session for discussion. Motion made by Patrick Kuhns and seconded by James Stockman to move this agreement to executive session. Motion carried unanimously.
2. **Nacogdoches Transcription-Rhonda McCabe:** Ms. McCabe asked if we could table this item until next board meeting. Motion made by Ryan Head and seconded by Patrick Kuhns to table discussion. Motion carried unanimously.

**VIII. ADMINISTRATIVE REPORT**

**A. CNO Report-Kristine Sutton:** No Report given.

**B. CEO REPORT- Gary L. Stokes:** Gary announced that Kristine Sutton has accepted the permanent CNO position. Priorities at this time are number one, reducing agency costs. The best way to do this is to hire more nurses. In addition, we are continuing to review our excess space (the original hospital), and we are looking up programs that will help us provide the full continuative care.

**Board Calendar: NMH Board Calendar:** Strategic planning and Finance Facilities committee will meet as scheduled. Due to the Memorial Day, holiday the board meeting for May was moved up to May 21, 2019 at 5 p.m. Regular Board meeting would be June 25, 2019 as scheduled.

**IX. CONVENE TO EXECUTIVE SESSION FOR THE FOLLOWING:** Recessed the meeting to Executive Session at 5:48 p.m.

**B. Compliance Committee Report-Noella Crayton:** Ms. Crayton presented the Compliance report. Last week was the first quarter review of hospital leadership compliance committee meeting. In that meeting, health-screening training was at 97.5% (one employee missed their second training) and compliance target was at 95%. Our target was met for compliance. Exit interviews have improved from last year. The admitting department had their highest numbers in compliance since Noella started the auditing process. We have not yet heard back from the OIG. Ms. Crayton's will be continued in Executive Session.

**C. Contracts & Agreements**

- 1. Dr. Moreira Employment Agreement - Richard Wallace:** Requested this item be move to executive session for discussion. Motion made by Patrick Kuhns and seconded by James Stockman to move this agreement to executive session. Motion carried unanimously.
- 2. Nacogdoches Transcription-Rhonda McCabe:** Ms. McCabe asked if we could table this item until next board meeting. Motion made by Ryan Head and seconded by Patrick Kuhns to table discussion. Motion carried unanimously.

**VIII. ADMINISTRATIVE REPORT**

- A. CNO Report-Kristine Sutton:** No Report given.
- B. CEO REPORT- Gary L. Stokes:** Gary announced that Kristine Sutton has accepted the permanent CNO position. Priorities at this time are number one, reducing agency costs. The best way to do this is to hire more nurses. In addition, we are continuing to review our excess space (the original hospital), and we are looking up programs that will help us provide the full continuative care.

**Board Calendar: NMH Board Calendar:** Strategic planning and Finance Facilities committee will meet as scheduled. Due to the Memorial Day, holiday the board meeting for May was moved up to May 21, 2019 at 5 p.m. Regular Board meeting would be June 25, 2019 as scheduled.

**IX. CONVENE TO EXECUTIVE SESSION FOR THE FOLLOWING:** Recessed the meeting to Executive Session at 5:48 p.m.

Taking Compliance Issues and VII.C1 Moreira Employment Agreement.

- Consultation with Legal Counsel Regarding Pending or Contemplated Litigation under Tex. Govt. Code §551.071
- Deliberate the Appointment, Employment and Duties of an Employee under Tex. Govt. Code §551.074
- Deliberation of the provision of healthcare services under Tex. Govt. §Code 551.085

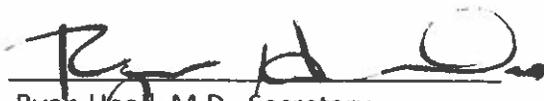
Returned to Regular Session @ 7:30 p.m. with one item for approval.

**VII. C.1** Dr. Moreira Employment Agreement was discussed in Executive Session. Motion made by James Stockman to approve LIO and seconded by Lisa King. Motion Carried unanimously.

**Adjourn:** Anita Kite stated that there is no further business to consider. The meeting adjourned at 7:31 p.m.

\*This meeting in its entirety is available by recording in the Administration records\*

  
\_\_\_\_\_  
Anita Kite, President

  
\_\_\_\_\_  
Ryan Head, M.D., Secretary