

**REGULAR MEETING OF
THE BOARD OF DIRECTORS
NACOGDOCHES COUNTY HOSPITAL DISTRICT
March 25, 2025 @ 5:15 P.M.**

Minutes

IN ATTENDANCE:

Philip Blackburn, President
David Schaefer, Vice-President
John McLaren, Secretary
John Sparks
Rikki Leigh Willoughby
Ahammed Hashim, M.D.

MEDICAL STAFF

Ahammed Hashim, M.D.

ALSO IN ATTENDANCE:

Rhonda McCabe, CEO
Lynn Lindsey, CFO
Stacy Garcia, VP Clinical Operations / CNO
Scott Skelton, Legal Counsel
Ella B. Nobles

1. **CALL TO ORDER:** Philip Blackburn called the scheduled board meeting to order at 5:17 p.m.
2. **WELCOME VISITORS:** Philip Blackburn welcomed all the visitors.
3. **COMMENTS FROM THE AUDIENCE**
Public comments on any topic at regular monthly Board meetings are encouraged. Individuals who wish to speak during the public comment portion of the meeting must sign in before the meeting.
 - Anne Ellis signed in to speak about employee engagement.

- Melissa Johnston signed in to speak on the pension.
- Catherine Paro signed in to speak on the pension.

4. ADMINISTRATIVE REPORTS- INFORMATION ONLY

4.1 Report from CEO: Rhonda McCabe

CEO Report – Presented by Ms. McCabe

Ms. McCabe presented the CEO's report to the Board, highlighting the following:

- **Leadership Nacogdoches Visit**
Nacogdoches Memorial Hospital hosted Leadership Nacogdoches on March 20 for Healthcare Day. We welcomed the opportunity to discuss the state of healthcare in both Nacogdoches County and the state of Texas. During the visit, we proudly showcased our beautiful facility. It was a successful and enjoyable event.
- **Doctor's Day**
Doctor's Day falls on Sunday, March 30. We will be celebrating on Monday, March 31, with both a breakfast and a lunch to honor our physicians. I would like to take this opportunity to sincerely thank all the dedicated doctors at Memorial for their compassion, expertise, and unwavering commitment to patient care. A special thank you goes to Dr. Hashim, who currently serves as both Chief of Staff and a member of our Board. Dr. Hashim, your leadership and service to this organization are greatly appreciated.
- **Operations Update: Geriatric Psychiatry**
We continue to make steady progress on the launch of our Geriatric Psychiatry service line. Staff orientation is scheduled for next week, followed by an open house on April 3. The unit is set to officially open on April 7. Our team has worked diligently to prepare the unit, and it will be a tremendous asset to our community. We look forward to serving this important population.

4.2 Report for CFO: Lynn Lindsey

- Ms. Lindsey presented the financial reports to the Board of Directors.
- Ms. Lindsey mentioned that she and Rhonda attended the Pension Review Board Committee meeting in Austin, Texas, on February 27. Chairman Philip Blackburn, who also attended the meeting, will share the information from the meeting.

4.3 Report from Stacy Garcia regarding Quality

- The Quality report will be presented at the April regular board meeting.

5. DISCUSSION AND POSSIBLE BOARD APPROVAL OF CONSENT AGENDA

Any board member may request that any or all of the items on the consent agenda be removed and considered as a separate item. If no such request is made, all items on the consent agenda may be approved by a single action.

5.1 Minutes of February Meeting (02/25/25)

5.2 CFO Financial Report

Motion was made by Dr. A. Hashim to approve Consent Agenda items 5.1. and 5.2, with corrections to the minutes. The Motion was seconded by John McLaren and approved by the board.

6. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION, UPDATE, DELIBERATION, ACTIONS, AND/OR POSSIBLE APPROVAL.

6.1 Request for Approval of Medical Staff Appointments and Privileges

Motion was made by David Schaefer to approve the Medical Staff Committee report, the Cardiology Policy, and the Cardiopulmonary Procedures. The motion was seconded by John McLaren and approved by the board.

7. PRESENTATION REGARDING THE FY 2023 AUDIT OF THE NACOGDOCHES COUNTY HOSPITAL DISTRICT DEFINED BENEFIT PLAN BY FORVIS MAZAR AND POTENTIAL DISCUSSION BY THE BOARD.

Ryan Singleton, a representative from FORVIS Mazars, presented the pension audit report to the board. The firm audited the fund's operations and issued a clean opinion, finding no irregularities in fund management. No board approval was required.

8. UPDATE FROM BOARD RETIREMENT COMMITTEE ON MARCH MEETING, INCLUDING PRESENTATIONS. DISCUSSION AND POTENTIAL APPROVAL OF FEBRUARY RETIREMENT COMMITTEE MEETING MINUTES.

Philip Blackburn provided the board with an update on the Retirement Committee meeting held in March. He explained that the committee is not a voting body but rather an information-gathering group that presents findings to the full board. He also noted that the committee operates in accordance with the Open Meetings Act, with all meetings properly posted and minutes taken.

Mr. Blackburn reviewed definitions that help identify the role and structure of the committee. During the March meeting, the committee met with representatives from Principal Financial Group and Nicolay Consulting Group.

The minutes from the February Retirement Committee meeting were submitted to the board for approval. A motion to approve was made by Philip Blackburn, seconded by Rikki Leigh Willoughby, and approved by the board.

9. UPDATE FROM BOARD QUALITY COMMITTEE

David Schaefer gave a brief update on the Quality Committee, which met on March 17. During the meeting, the committee reviewed core measures and survey results. As this was the first meeting, the committee plans to develop a dashboard to present to the board, showcasing scores from Leapfrog and other publicly accessible rating systems. Mr. Schaefer expressed optimism that our scores are trending upward. No board approval was required.

10. DISCUSSION AND POTENTIAL APPROVAL OF DISTRICT COMPLIANCE OFFICER.

After a discussion regarding the approval of the District Compliance Officer and the interpretation of the Bylaws, a motion was made by David Schaefer to approve the Compliance Officer for employment. The motion was seconded by John McLaren and approved by the board.

11. DISCUSSION AND POTENTIAL APPROVAL OF PLAN TO NOMINATE NEW BOARD MEMBER TO REPLACE BOARD MEMBER JUSTIN SOWELL.

Philip Blackburn presented a plan to fill the recently vacated At-Large position on the board. He proposed announcing the vacancy in the newspaper and on social media. The board will review and discuss applicants at the next board meeting. Motion was made by Philip Blackburn to approve the plan to nominate a new board member. The motion was seconded by John McLaren and approved by the board.

12. DISCUSSION AND POTENTIAL APPROVAL OF INFECTION CONTROL POLICIES, INCLUDING:

- 12.1** Infection Control Evaluation 2024
- 12.2** Infection Control Risk Assessment and Plan 2025
- 12.3** Medical Equipment Evaluation 2024 and Plan 2025
- 12.4** Hazmat Management Evaluation 2024 and Plan 2025
- 12.5** Life Safety Management Evaluation 2024 and Plan 2025
- 12.6** Safety Management Evaluation 2024 and Plan 2025
- 12.7** Utility Systems Management Evaluation 2024 and Plan 2025
- 12.8** Security Management Evaluation 2024 and Plan 2025

Stacy Garcia presented Infection Control Policies 12.1 through 12.8 to the board. A motion to approve the policies was made by John McLaren, seconded by Dr. A. Hashim, and approved by the board.

13. CLOSED SESSION: Adjourned to Closed Session at 6:21 P.M.

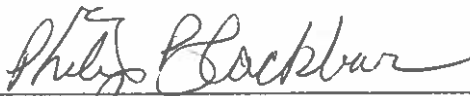
- 13.1** Tex. Gov't Code §551.071, .129 (consultation with attorney)
- 13.2** Tex. Gov't Code §551.072 (deliberation on issues with real property)
- 13.3** Tex. Gov't Code §551.074 (deliberation on personnel matters)
- 13.4** Tex. Gov't Code §551.076, .089 (deliberation on security issues)
- 13.5** Tex. Gov't Code §551.078, .0785 (deliberation involving confidential patient medical records)
- 13.6** Tex. Gov't Code §551.085 (deliberation on contract negotiations for services or product lines and relating to a proposed new service or product line)
- 13.7** Tex. Health & Safety Code §161.031, .032 (disclosure of medical information and peer review)

14. RETURNED TO OPEN SESSION @ 8:07 P.M.

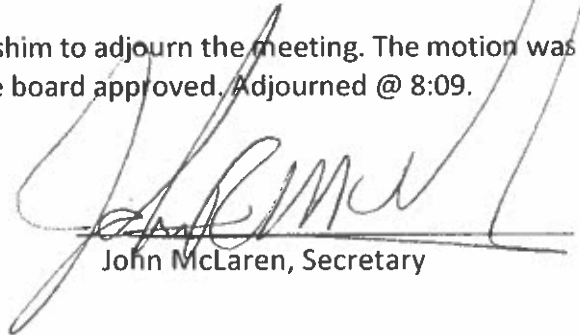
15. BOARD REQUEST FOR NEW INFORMATION AND/OR REPORTS

An individual Board member may request a report or new information in a regular board meeting by majority vote of the Board. No request was made.

16. ADJOURNMENT: Motion made by Dr. A. Hashim to adjourn the meeting. The motion was seconded by Rikki Leigh Willoughby, and the board approved. Adjourned @ 8:09.



Philip Blackburn, President



John McLaren, Secretary